

**AVILLA R-XIII SCHOOL BOARD OF EDUCATION  
OPEN SESSION MINUTES  
September 20, 2023**

- I. The meeting of the Avilla R-XIII School Board was called to order at 7:00 p.m. by Collier Downing, President. School Board members present were: John Bowles, Chance Lee, Collier Downing, Sam Hegwer, Travis Gubser, and Adam Thompson. Jason Boyd was absent. Staff members present were: Russ Cruzan, Superintendent, Connie Rees, Chuck Wolfe, Nicole Eisensee and Sarah Calvin. Community member present was Todd Moffett.

During roll call, Board Secretary reported that board member Jason Boyd has missed in excess of three (3) consecutive board meetings without being excused. Pursuant to state statute 162.303 RSMO, he is deemed to have vacated his position on the board.

- II. A motion to accept the board agenda as amended was made by John Bowles. The motion was seconded by Travis Gubser.

6 approve, 0 no

- III. Approval of consent agenda:
- A. Approve Minutes of August 16, 2023 meeting
  - B. Approve Minutes of Tax Levy Hearing
  - C. Financial Summary and Report
  - D. Approve Payment of Bills

A motion was made by Travis Gubser to approve the consent agenda items. The motion was seconded by John Bowles.

6 approve, 0 no

- IV. Communication/Commendations

- V. Superintendent Reports
- A. August Attendance
  - B. Enrollment Data

- VI. New Business
- A. Review MAP Test Results – presented by Nicole Eisensee

- B. A motion was made by John Bowles to approve the policy update 2023C as recommended by MSBA. The motion was seconded by Chance Lee.

6 approve, 0 no

C. A motion was made by John Bowles to approve the revised 2023-2024 budget.  
The motion was seconded by Adam Thompson.  
6 approve, 0 no

D. A motion was made by Travis Gubser to update the approved signers to access the Safety Deposit box with SMB Bank to: Collier Downing, Board President, Connie Rees, Board Secretary/Bookkeeper and Sarah Lawyer, School Secretary.  
The motion was seconded by Adam Thompson.  
6 approve, 0 no

VII. At 7:27 pm a motion was made by Travis Gubser and seconded by Adam Thompson to enter into executive session according to Missouri State Statute 610.021 subsection 3.  
Roll call: Approve – John Bowles, Collier Downing, Travis Gubser, Sam Hegwer, Chance Lee, and Adam Thompson. 0 no

The Board returned to open session.

VIII. A motion was made at 7:51 pm by Travis Gubser and seconded by Adam Thompson to adjourn the meeting of the Avilla R-VIII School Board.  
6 approve, 0 no

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President, Board of Education

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Secretary, Board of Education

Date \_\_\_\_\_

Date \_\_\_\_\_